

EMPLOYMENT APPLICATION

INCORPORATED VILLAGE OF FREEPORT

Human Resources Department
46 No. Ocean Avenue
Freeport, NY 11520

OFFICE USE ONLY

Applicant _____

Application given by _____

Interviewed by _____

Rating _____

Remarks:

PLEASE PRINT – All questions must be answered

Name: _____ Date: _____

Address: _____ Town: _____

Note: Must be a current Freeport resident to be eligible for employment – proof of residency must be submitted

How long at this address: _____ Phone#: _____ Soc. Sec. #: _____

Last previous address: _____ Town: _____ How long: _____

Are you over 18 years of age? _____ Are you a US Citizen? _____

Who referred you to us? _____

Military Service: _____ Dates: _____ to _____

Branch: _____ Type of Discharge: _____

Exempt Fireman? _____ If yes, attach certificate _____

Driver's License? _____ Driver's Identification # _____ License Class# _____

Position applied for: _____ (1st Choice) _____ (2nd Choice) Min. Sal. _____

How soon available, accepted? _____

State months, days and hours preferred: _____

RECORD OF EMPLOYMENT

(PUT PRESENT OR LAST EMPLOYER FIRST)

DATES FROM	TO	NAME AND ADDRESS OF EMPLOYER	POSITION	STARTING SALARY	ENDING SALARY	REASON FOR LEAVING

(PLEASE SEE OTHER SIDE)

RECORD OF EDUCATION	NAME & LOCATION OF SCHOOL ATTENDED	YEAR TO YEAR	GRADUATE? (YES/NO)	TYPE OF DEGREE EARNED
MIDDLE SCHOOL				
HIGH SCHOOL				
COLLEGE				
OTHER				

REFERENCES – (EXCLUDING FORMER EMPLOYERS OR RELATIVES)

NAME	ADDRESS & TELEPHONE	POSITION

Have you ever been convicted of a crime?_____ If yes, give details _____

Do you possess any status under Nassau County Civil Service? _____

Have you worked for the Village of Freeport before?_____ If yes, when? _____

What machines do you operate (including office)? _____

Have you ever been bonded?_____ Has a bond ever been refused to you? _____

Do you carry life insurance?_____ Has life insurance ever been refused to you? _____

If rejected, why? _____

List any relatives employed by the Village of Freeport: _____

NOTE HERE any additional facts that you wish to present for consideration or explanation: _____

IF HIRED, I UNDERSTAND THAT MY APPOINTMENT WILL BE PROBATIONARY AND WILL ALSO BE SUBJECT TO APPROVAL BY THE NASSAU COUNTY CIVIL SERVICE COMMISSION. I CERTIFY THAT ALL OF THE INFORMATION I HAVE GIVEN IS TRUE AND CORRECT, TO THE BEST OF MY KNOWLEDGE.

SIGNATURE OF APPLICANT

DO NOT WRITE BELOW LINE – OFFICE USE ONLY

DEPARTMENT HEAD'S RECOMMENDATION _____

Requested starting date: _____

May be subject to Civil Service approval

Job Title _____ Grade & Year _____ Salary _____

MAYOR'S APPROVAL _____